



**The Bhagirathi Cooperative Milk Producers' Union Limited**  
(A Govt. of West Bengal Project)

BU/PUR/PKGM/3238

Dec 26, 2018

**NOTICE INVITING OFFLINE TENDER**

**Name of the work: Procurement of HDPE Plastic Milk Pouch Crate.**

Offline tenders are invited by The Bhagirathi Cooperative Milk Producers' Union Limited in **TWO BID SYSTEM** from reliable, resourceful, bona fide and experienced firms / companies / individual contractors having requisite financial capability and sufficient experience in **supply of milk crate** and technical credential on execution of similar nature of work.

**Scope of Work:**

SI No.	Description Goods	Specifications	Quantity
01	<b>HDPE Plastic Milk Pouch Crate.</b>  Suitable for 20 Milk Pouches of 500ml.	Weight: 1. 2 Kg $\pm$ 2%.  Colour: Yellow.  "Logo of Bhagirathi" should be inscribed in both sides of the Creates in English & in Black Colour and USE BY OTHER THAN OWNER PUNISHABLE BY LAW, in any side.	<b>3000</b> No(s)

**Time line for tender:**

PARTICULAR	DATE & TIME
Date of Publication of NIT	<b>26.12.2018 at 3 p.m.</b>
Tender submission start date & time	<b>26.12.2018 at 4 p.m.</b>
Pre-bid meeting in the office of the Managing Director BCMPUL	<b>27.12.2018 at 11 a.m.</b>

Last date & time of submission of Technical Bid and Financial Bid	<b>03.01.2019 at 3 p.m.</b>
Date & Time of opening of Technical Bid in the office of the Managing Director BCMPUL	<b>03.01.2019 at 4 p.m.</b>
Date & Time of opening of financial Bid in the office of the Managing Director BCMPUL	<b>To be notified later</b>

**Estimate of the Work:** NIL. The rate shall be quoted by the bidder depending upon the prevailing market rate.

**Eligibility Criteria & Mandatory Documents:**

**Experience:** Bidder should have at least 3 (three) years of experience in supply of milk crate. Work Order value Rs. 2, 00,000/- should be executed by the party within the last three years and Work Completion certificate/Work Order from a competent authority should be submitted in support of the claim.

**Financial Capacity:** Bidder should have annual turnover of at least Rs. 5 lakh in the last three consecutive financial years. Attested balance sheets shall be submitted in support of the claim.

**Statutory documents:** Bidder shall submit latest GST Registration, copy of valid PAN, latest IT return.

All the above-mentioned criteria and documents are mandatory and if the bidder fails to submit any of them, their bid will summarily be rejected.

**Submission of bids:** The bids will be submitted in offline mode.

**Technical bid submission:**

All the mandatory documents namely

1. Work completion certificate / Work Order from competent authority
2. GST Registration
3. Copy of valid PAN
4. Latest IT Document

Shall be placed in a sealed cover having written on top “Tender for procurement of **HDPE Plastic Milk Pouch Crate**”

**Financial Bid Submission:**

The financial offer of the bidder shall be submitted in a sealed cover having written on top “Financial Bid for Procurement of **HDPE Plastic Milk Pouch Crate**”. The financial offer of the bidder shall be in the following format:

To  Bid Inviting Authority Office of the Managing Director The Bhagirathi Cooperative Milk Producers’ Union Limited  Sub: Financial Offer  Sir,  I beg to submit that I agree with all the terms and conditions mentioned in the NIT No..... Dated ..... and submitting my Financial Offer of Rs. .... for <b>HDPE Plastic Milk Pouch Crate</b> My financial offer includes all the taxes and incidental charges FOR BCMPUL.  You are requested to kindly accept my financial offer  Yours faithfully  [Name of the Bidder]  Dated:
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Both the sealed covers of Technical and Financial bid shall be placed in another bigger sealed cover having written on its top as “BID for **HDPE Plastic Milk Pouch Crate**”.

The bid shall be submitted in The Bhagirathi Cooperative Milk Producers’ Union Limited.

**Validity of the bid:** The bid once submitted will be valid for 90 days.

**Delivery period:** The selected bidder shall deliver the materials within **7** days from the date of issuing Purchase Order.

**Other Terms & Conditions:**

1. Income tax and other mandatory tax deduction shall be done as per government norms before payment.
2. This office shall have the right and discretion to terminate the contract in the event of any sort of breach of contract.
3. Any black listed bidder shall not be allowed to participate in this NIT.

4. No cost escalation will be entertained.
5. Payment will be made after satisfactory supply of goods receipt of the same in good condition with 15 days.
6. Subletting of work is not allowed.
7. Penalty shall be imposed if the goods are not delivered within due time.

The bid inviting authority reserves the right to reject or cancel any bid without assigning any reason whatsoever.

**Bid Inviting Authority**

Sd/-  
Managing Director  
The Bhagirathi Cooperative  
Milk Producers' Union Limited

**Memo No. BU/PUR/PKGM/3238**

**Dated:26/12/2018**

Copy forwarded to:

1. I/C F&A
2. I/C Dairy
3. MIS Officer for publication in Website([www.bhagirathimilk.com](http://www.bhagirathimilk.com))
4. I/C Mktg ( Indenting Section)
5. I/C Store for the receipt of the materials at store.
6. Office Notice Board

**Bid Inviting Authority**

Sd/-  
Managing Director  
The Bhagirathi Cooperative  
Milk Producers' Union Limited